



**BOARD OF DIRECTORS  
Regular Meeting Agenda**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
100 MUNICIPAL DRIVE  
TROPHY CLUB, TEXAS 76262**

---

December 16, 2014

6:00 P.M.

Svore Municipal Boardroom

---

**REGULAR MEETING**

**CALL TO ORDER AND ANNOUNCE A QUORUM**

**CITIZEN PRESENTATIONS**

*This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.*

**CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Consider and take appropriate action to approve the Consent Agenda.
  - a. November 2014 check register
  - b. November 11, 2014 Special Meeting Minutes
  - c. November 13, 2014 Joint Meeting Minutes
  - d. November 18, 2014 Regular Meeting Minutes
  - e. Declare surplus property and authorize disposal by General Manager
  - f. Interlocal Agreement with Denton County to provide Fire Protection Services in unincorporated areas of the county and to authorize General Manager to execute agreement.

**REGULAR SESSION**

2. Consider and take appropriate action regarding District 40<sup>th</sup> Anniversary Events and Town of Trophy Club 30<sup>th</sup> Anniversary Events including:
  - a. Approve modified District logo for co-event publications.
  - b. Appoint Director(s) to Town committee for co-event planning and historical information.
  - c. Declare public purpose and approve expenditure of up to \$1500 for District participation in Town of Trophy Club Founders Day dinner event.

3. Consider and take appropriate action on matters related to wastewater treatment plant upgrade project including:
  - a. Approve proposal for Membrane Bioreactor System for inclusion in design.
  - b. Authorize General Manager to execute contract and necessary paperwork with vendor for selected Membrane Bioreactor System.
  - c. Authorize engineers to finalize design and advertise for construction bids for wastewater treatment plant upgrade project.
4. Consider and take appropriate action to provide staff direction regarding reimbursement of project expenses from bond proceeds.
5. Consider and take appropriate action to approve proposal from Teague Nall and Perkins Engineering for design of waterline upgrades on Pin Oak Court, Pebble Beach Drive, and Timberline Court.
6. Consider and take appropriate action to approve Interlocal Agreement Providing for Participation in the Water Supply Feasibility and Route Study with the Town of Westlake for study performed by the City of Fort Worth.
7. Consider and take appropriate action on matters related to the sale of District property to Town of Trophy Club including:
  - a. Ownership of annex building located on District property.
  - b. Terms of potential sale or lease of property where annex building is located.
  - c. Sale of additional land for road to connect to future Town Hall.
8. Consider and take appropriate action regarding recommendation from the Information Technology Committee regarding disposition of software jointly owned by the District and the Town of Trophy Club.
9. Consider and take appropriate action to approve Resolution No. 2014-1216 to amend Fiscal Year 2015 Budget.
10. Consider and take appropriate action regarding the November 2014 financials.
  8. Combined Financials
  9. Variance Report

## **REPORTS & UPDATES**

11. General Manager Monthly Report for November 2014
  - a. Water System Operation
  - b. Wastewater System Operation
  - c. Website Analytics
  - d. Information Technology Migration Status
  - e. Finance Update
    - Utility Billing Reports
    - PID Connections

- FY 2014 Annual Audit
- f. Online Utility Bill Pay System Error Reported by Customer
- g. Drought Update and Status of Potential Stage 2 Restrictions

12. Fire Department Report for November 2014

**CLOSED SESSION**

The Board will conduct a Closed Session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

13. Pursuant to section 551.071, the District will consult with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:

- a. Agreement regarding Relocation of Utility Infrastructure Improvements (Solana) with Maguire Partners – Solana Land, L.P.
- b. Temporary Restraining Order, Temporary Injunction, and Permanent Injunction proceedings pending in the 48<sup>th</sup> District Court of Tarrant County, Texas.
- c. Pending litigation in Cause No. 14-03540-158 in the District Court of Denton County relating to access to the 3.996 acres of land purchased by the District from BDMR Development, LLC, in January of 2013.
- d. Alleged wrongful termination claim by Trevor Dendish.

**RECONVENE INTO REGULAR SESSION**

- 14. Consider and take appropriate action regarding Closed Session items.
- 15. Items for future agendas:
- 16. Set next regular meeting date for January 20, 2015.

**ADJOURN**

\*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO A CLOSED SESSION AT ANY TIME DURING THE MEETING FOR THE PURPOSE OF SEEKING THE ADVICE OF ITS ATTORNEY ABOUT ANY ITEM ON THE AGENDA, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

**CERTIFICATION**

THE STATE OF TEXAS §  
 COUNTIES OF DENTON AND TARRANT §

THIS CERTIFIES THAT ON DECEMBER 12, 2014 BY 4 P.M. A COPY OF THE ABOVE NOTICE OF THE TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS MEETING TO BE HELD ON TUESDAY, DECEMBER 16, 2014 AT 6 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1 ADMINISTRATION BUILDING LOCATED AT 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC WITHIN THE BOUNDARIES OF THE DISTRICT, AND A COPY WAS ALSO PROVIDED TO THE COUNTY CLERKS OF DENTON AND TARRANT COUNTIES TO BE POSTED ON THEIR WEBSITES OR AT A PLACE CONVENIENT TO THE PUBLIC PURSUANT TO SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

---

LAURIE SLAGHT, DISTRICT SECRETARY