



**BOARD OF DIRECTORS
Regular Meeting Agenda**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

January 20, 2015

6:30 P.M.

Svore Municipal Boardroom

REGULAR MEETING

CALL TO ORDER AND ANNOUNCE A QUORUM

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and take appropriate action to approve the Consent Agenda.
 - a. December 2014 check register
 - b. November 13, 2014 Joint Meeting Minutes
 - c. December 4, 2014 Special Meeting Minutes
 - d. December 16, 2014 Regular Meeting Minutes
 - e. Quarterly Investment Report: 1st Quarter FY 2015

REGULAR SESSION

2. Consider and take appropriate action to approve the Fiscal Year 2014 Annual Financial Audit performed by LaFollett & Company, PLLC.
3. Consider and take appropriate action regarding all matters incident and related to the issuance and sale of Trophy Club Municipal Utility District No. 1 Water and Sewer System Revenue Bonds, Series 2015, in the amount of \$9,230,000, including the adoption of Order No. 2015-0120 authorizing the issuance of such bonds.

4. Consider and take appropriate action on matters related to Water System Improvements including:
 - a. Presentation on Status of Fort Worth Transmission System Projects underway.
 - b. Request proposal from the Wallace Group to perform planning study for Highway 170/114 Transmission Line Upgrade and Ground Storage Tank Construction.
5. Consider and take appropriate action to approve bid and award contract to Rey-Mar Construction in the amount of \$26,774 to construct overflow drainage improvements at elevated storage tank on TW King, to authorize General Manager to execute necessary documents, and to approve funding from reserve funds.
6. Consider and take appropriate action regarding the December 2014 financials.
 - a. Combined Financials
 - b. Variance Report
7. Consider and take appropriate action to adopt Order No. 2015-0120A establishing penalties related to District Property.
8. Consider and take appropriate action to adopt Rate Order No. 2015-0120B, amending Section 1.05 Temporary Water Service-Construction Meters.
9. Consider and take appropriate action regarding customer service online bill payment options including:
 - a. Approve Pace online bill payment interface for online credit card payments.
 - b. Approve Vanco Services for E-box service.
 - c. Approve budget appropriation of \$2500 for setup fees and transactions fees in FY 2015.
 - d. Provide staff direction regarding proposals for new billing/accounting software.
10. Consider and take appropriate action to develop District water and wastewater infrastructure development standards for residential and commercial developments within the District boundaries and/or for service extension outside District boundaries
11. Consider and take appropriate action regarding meter change out program to upgrade customer meters to smart meters.
12. Consider and take appropriate action to provide staff direction on annual water and sewer rate review.
13. Consider and take appropriate action to set a date for the Spring Waterfest and 40 year anniversary Celebration. (March 21, 2015)

REPORTS & UPDATES

14. Presentation of Stage 2 Water Restrictions
15. Director Update:
 - a. AWBD Mid Winter Conference
 - b. Founders Day Celebration

16. General Manager Monthly Report for December 2014

- a. Water System Operation
- b. Wastewater System Operation
- c. Website Analytics
- d. Information Technology Migration Status
- e. Finance Update
 - Utility Billing Reports
 - PID Connections
 - Permit Collected
 - Fund Balance Report
 - Cash Need Report

17. Fire Department Report for December 2014

CLOSED SESSION

The Board will conduct a Closed Session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

18. Pursuant to section 551.071, the District will consult with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:
 - a. Agreement regarding Relocation of Utility Infrastructure Improvements (One Kirkwood Property) with BRE Solana, LLC.
 - b. Agreement regarding Relocation of Utility Infrastructure Improvements (Solana) with Maguire Partners – Solana Land, L.P.
 - c. Temporary Restraining Order, Temporary Injunction, and Permanent Injunction proceedings pending in the 48th District Court of Tarrant County, Texas.
 - d. Pending litigation in Cause No. 14-03540-158 in the District Court of Denton County relating to access to the 3.996 acres of land purchased by the District from BDMR Development, LLC, in January of 2013.
 - e. Terms of potential lease with the Town of Trophy Club for use of District annex building located at 100 Municipal Drive.
 - f. Conveyance of water and wastewater infrastructure requirement of service.

RECONVENE INTO REGULAR SESSION

19. Consider and take appropriate action regarding Closed Session items.

20. Items for future agendas:

21. Set next regular meeting date for February 17, 2015.

ADJOURN

*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO A CLOSED SESSION AT ANY TIME DURING THE MEETING FOR THE PURPOSE OF SEEKING THE ADVICE OF ITS ATTORNEY ABOUT ANY ITEM ON THE AGENDA, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

CERTIFICATION

THE STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

THIS CERTIFIES THAT ON JANUARY 16, 2015 BY 4 P.M. A COPY OF THE ABOVE NOTICE OF THE TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS MEETING TO BE HELD ON TUESDAY, JANUARY 20, 2015 AT 6:30 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, ADMINISTRATION BUILDING LOCATED AT 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC WITHIN THE BOUNDARIES OF THE DISTRICT, AND A COPY WAS ALSO PROVIDED TO THE COUNTY CLERKS OF DENTON AND TARRANT COUNTIES TO BE POSTED ON THEIR WEBSITES OR AT A PLACE CONVENIENT TO THE PUBLIC PURSUANT TO SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

LAURIE SLAGHT, DISTRICT SECRETARY