



**BOARD OF DIRECTORS
Regular Meeting Agenda**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

February 17, 2015

6:00 P.M.

Swore Municipal Boardroom

REGULAR MEETING

CALL TO ORDER AND ANNOUNCE A QUORUM

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and take appropriate action to approve the Consent Agenda.
 - a. January 2015 check register
 - b. January 9, 2015 Special Meeting Minutes
 - c. January 20, 2015 Joint Meeting Minutes
 - d. January 20, 2015 Regular Meeting Minutes

REGULAR SESSION

2. Consider and take appropriate action to appoint a citizen to the Fire/Emergency Medical Services Consolidation Committee (FECC).
3. Consider and take appropriate action to approve Golf Course Irrigation Supply Agreement by and between the District and ClubCorp Golf of Texas L.P. to allow for continued sale of effluent to golf course.

4. Consider and take appropriate action regarding unauthorized discharge to sanitary sewer system by developer of Water's Edge at Hogan's Glen including:
 - a. Approve financial security provided by developer and/or contractor to cover potential future fines from regulatory authorities.
 - b. Receive update on payment for damages.
5. Consider and take appropriate action to solicit proposals for new bank depository pledge agreement and/or to extend Depository Pledge Agreement with First Financial Bank for up to two years from expiration date of September 30, 2015.
6. Consider and take appropriate action to approve contract with Vanco for E-Box services for customer utility bill payments.
7. Consider and take appropriate action regarding FY 2015 rate review including:
 - a. Winter Averaging
 - b. Conservation Based Rates
 - c. Pass through approval for Fort Worth rates
8. Consider and take appropriate action to establish rules for new developments including:
 - a. Approve Resolution No. 2015-0217, establishing rules for new service connections and extension of facilities.
 - b. Approve template for Non-Standard Water and Wastewater Service Agreement.
9. Consider and take appropriate action to provide staff direction for possible remodeling of District office building and/or conversion of office space to conference room.
10. Consider and take appropriate action to approve outdoor watering schedule for Stage 2 drought restrictions to be utilized when Stage 2 is implemented by the City of Fort Worth.
11. Consider and take appropriate action regarding fire service to out of district properties located within the incorporated boundaries of the Town of Trophy Club and currently not covered by a fire service agreement with another entity.
12. Consider and take appropriate action to approve unbudgeted expenditure of up to \$20,000 for fire department personal protective equipment (PPE) replacements and annual testing of PPE as required by Fire Department Standard Operating Guidelines.
13. Consider and take appropriate action regarding the January 2015 financials.
 - a. Combined Financials
 - b. Variance Report
14. Consider and take appropriate action on matters related to WaterFest 2015 including:
 - a. Approve hosting a water harvesting class for customers after the festival.
 - b. Approve reception for recognition of long-term customers.
 - c. Assign Directors' duties during festival.
 - d. Approve Vendor Contributions
15. Consider and take appropriate action to declare the 1995 3-D / HME ladder truck (Quint 681) and associated equipment surplus property and authorize disposal by the General Manager.

REPORTS & UPDATES

16. Update from Board Committees:
 - a. Fire/EMS Consolidation Committee (FECC)
 - b. Annex Building Lease Committee

17. General Manager Monthly Report for January 2015
 - a. Water System Operation
 - b. Wastewater System Operation
 - c. Sewer force main break at 552 Indian Creek Drive
 - d. Website Analytics
 - e. Revenue bond sale and related bond covenants
 - f. Finance Update
 - Utility Billing Reports
 - PID Connections
 - Permits Collected
 - Fund Balance Report

18. Fire Department Report for January 2015

CLOSED SESSION

The Board will conduct a Closed Session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

19. Pursuant to section 551.071, the District will consult with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:
 - a. Discrimination claim filed by Trevor Dendish with Texas Workforce Commission.
 - b. Construction easement sewer relocation at Lift Station No. 2.
 - c. Trespass upon land allegation by Maguire Partners — Solana Land, L.P.
 - d. Agreement regarding Relocation of Utility Infrastructure Improvements (Solana) with Maguire Partners – Solana Land, L.P.
 - e. Temporary Restraining Order, Temporary Injunction, and Permanent Injunction proceedings pending in the 48th District Court of Tarrant County, Texas.
 - f. Pending litigation in Cause No. 14-03540-158 in the District Court of Denton County relating to access to the 3.996 acres of land purchased by the District from BDMR Development, LLC, in January of 2013.
 - g. Terms of potential lease with the Town of Trophy Club for use of District annex building located at 100 Municipal Drive.
 - h. Conveyance of water and wastewater infrastructure as requirement of service.

RECONVENE INTO REGULAR SESSION

- 20. Consider and take appropriate action regarding Closed Session items.
- 21. Items for future agendas:
- 22. Set next regular meeting date for March 17, 2015.

ADJOURN

*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO A CLOSED SESSION AT ANY TIME DURING THE MEETING FOR THE PURPOSE OF SEEKING THE ADVICE OF ITS ATTORNEY ABOUT ANY ITEM ON THE AGENDA, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

CERTIFICATION

THE STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

THIS CERTIFIES THAT ON FEBRUARY 13, 2015 BY 4 P.M. A COPY OF THE ABOVE NOTICE OF THE TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS MEETING TO BE HELD ON TUESDAY, FEBRUARY 17, 2015 AT 6:00 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, ADMINISTRATION BUILDING LOCATED AT 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC WITHIN THE BOUNDARIES OF THE DISTRICT, AND A COPY WAS ALSO PROVIDED TO THE COUNTY CLERKS OF DENTON AND TARRANT COUNTIES TO BE POSTED ON THEIR WEBSITES OR AT A PLACE CONVENIENT TO THE PUBLIC PURSUANT TO SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

LAURIE SLAGHT, DISTRICT SECRETARY