



**BOARD OF DIRECTORS
Regular Meeting Agenda**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

March 17, 2015

7:00 P.M.

Svore Municipal Boardroom

REGULAR MEETING

CALL TO ORDER AND ANNOUNCE A QUORUM

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and take appropriate action to approve the Consent Agenda.
 - a. February 2015 check register
 - b. February 2, 2015 Special Meeting Minutes
 - c. February 17, 2015 Regular Meeting Minutes
 - d. Resolution No. 2015-0317 approving submittal of Water Smart Application to the Association of Water Board Directors.

REGULAR SESSION

2. Consider and take appropriate action to approve bid and award contract for construction of Sanitary Sewer Line Relocation Project at One Kirkwood Boulevard.
3. Consider and take appropriate action to approve bid and award contract for construction of Lift Station No. 2 Sewer Line Improvement Project.
4. Consider and take appropriate action to approve request by Town of Trophy Club to prepare a plat for submittal to the Town for the property where the Collections Barn is located to allow for mail delivery to the site.

5. Consider and take appropriate action regarding unauthorized discharge to sanitary sewer system by BDMR Development LLP on January 22-23, 2015, including:
 - a. Status of payment for damages.
 - b. Approve financial security for potential fine(s) from regulatory authorities.
 - c. Other appropriate action related to the rectification of the damage and problem caused by the unauthorized discharge including, but not limited to, insurance claims.
6. Consider and take appropriate action to approve Resolution No. 2015-0317A supporting the nomination of a District Director to the Association of Water Board Directors (AWBD) Board of Trustees.
7. Consider and take appropriate action regarding Annexation Matters:
 - a. Approve petition for annexation of approximately 6.3702 acres of land situated in the J. Henry Survey, Abstract No. 529, Town of Trophy Club, Denton County, Texas as submitted by the Corporation of the Presiding Bishop of the Church of Jesus Christ Latter-day Saints, a Utah corporation sole.
 - b. Consider adoption of Order No. 2015-0317A approving annexation of approximately 6.3702 acres of land situated in the J. Henry Survey, Abstract No. 529, Town of Trophy Club, Denton County, Texas as submitted by the Corporation of the Presiding Bishop of the Church of Jesus Christ Latter-day Saints, a Utah corporation sole.
8. Consider and take appropriate action to approve Resolution No. 2015-0317B adopting Trophy Club Municipal Utility District No. 1 Safety Policy.
9. Consider and take appropriate action to approve Resolution No. 2015-0317C adopting amended Trophy Club Municipal Utility District No. 1 Personnel Policy Manual.
10. Consider and take appropriate action to approve amended Rate Order No. 2015-0317B.
11. Consider and take appropriate action regarding the February 2015 financials.
 - a. Combined Financials
 - b. Variance Report
12. Consider and take appropriate action regarding development of customer communication brochure for dissemination to new customers.

REPORTS & UPDATES

13. Update from Board Committees:
 - a. Fire/EMS Consolidation Committee (FECC)
 - b. Annex Building Lease Committee
 - c. Impact of over 65 exemption on District customers
14. General Manager Monthly Report for February 2015
 - a. Water System Operation
 - b. Wastewater System Operation
 - c. Website Analytics
 - d. Appointment of Peace Officer by District
 - e. Water Fest 2015 to be held March 21, 2015

- f. Finance Update
 - Utility Billing Reports
 - PID Connections
 - Permits Collected
 - Fund Balance Report
 - g. Notice of Violation from TCEQ after wastewater treatment plant inspection
15. Fire Department Report for February 2015
- a. February Department Report
 - b. Ladder Truck Comparisons
 - c. Interlocal Agreement with Town for fire service to properties located within the Town of Trophy Club but outside the District and Public Improvement District
 - d. Standard Operating Guideline and Procedure for Daily Routine Checks of PPE

CLOSED SESSION

The Board will conduct a Closed Session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

16. Pursuant to section 551.071, the District will consult with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:
- a. Trespass upon land allegation by Maguire Partners — Solana Land, L.P.
 - b. Agreement regarding Relocation of Utility Infrastructure Improvements (Solana) with Maguire Partners – Solana Land, L.P.
 - c. Temporary Restraining Order, Temporary Injunction, and Permanent Injunction proceedings pending in the 48th District Court of Tarrant County, Texas.
 - d. Pending litigation in Cause No. 14-03540-158 in the District Court of Denton County relating to access to the 3.996 acres of land purchased by the District from BDMR Development, LLC, in January of 2013.
 - e. Terms of potential lease with the Town of Trophy Club for use of District annex building located at 100 Municipal Drive.
 - f. Conveyance of water and wastewater infrastructure as requirement of service.

RECONVENE INTO REGULAR SESSION

17. Consider and take appropriate action regarding Closed Session items.
18. Items for future agendas:
19. Set meeting dates:
- a. Special Meeting -
 - b. Regular Meeting - April 21, 2015.

