



**BOARD OF DIRECTORS
Regular Meeting Agenda**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

April 21, 2015

6:00 P.M.

Svore Municipal Boardroom

REGULAR MEETING

CALL TO ORDER AND ANNOUNCE A QUORUM

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and take appropriate action to approve the Consent Agenda.
 - a. March 2015 check register
 - b. March 17, 2015 Regular Meeting Minutes
 - c. Quarterly Investment Report for the second quarter of Fiscal Year 2015

REGULAR SESSION

2. Consider and take appropriate action to approve proposal and engage SAMCO Capital Markets, Inc. to provide financial advisory services to the District and to authorize General Manager to cancel contract with Southwest Securities.
3. Consider and take appropriate action to approve Non-Standard Water and Wastewater Agreement with Drees Custom Homes, L.P. for the development known as Villas at Hogan's Glen, Phase 2 consisting of 37 lots and 40 living unit equivalents (LUE).
4. Discussion regarding approved contractor for wastewater treatment plant upgrade project and introduction to selected firm.
5. Consider and take appropriate action to approve proposal from The Wallace Group to perform an engineering study and develop a water model of the District Water System to aid in future improvement planning.

6. Consider and take appropriate action regarding the Water Supply Feasibility and Route Study performed by the City of Fort Worth and funded by the District and the Town of Westlake.
7. Consider and take appropriate action to approve Golf Course Irrigation Supply Agreement by and between the District and ClubCorp Golf of Texas L.P. to allow for continued sale of effluent to golf course.
8. Consider and take appropriate action to approve Resolution 2015-0421A to amend Fiscal Year 2015 Budget.
9. Consider and take appropriate action to approve Resolution 2015-0421B, amending District Purchasing Policy authorizing the General Manager to approve certain expenditures, providing for the disbursement of District funds, and containing other matters relating to the safekeeping of District funds.
10. Consider and take appropriate action to appoint a Board committee to work with staff to review the FY 2015 water and sewer rate study.
11. Consider and take appropriate action to appoint a Board committee to work with staff to create a succession plan for the Fire Chief position.
12. Consider and take appropriate action to provide staff direction regarding study of District future office and space needs including scope of study and timeline.
13. Consider and take appropriate action to approve draft joint agenda for meeting with the Trophy Club Town Council on April 28, 2015.
14. Consider and take appropriate action regarding the March 2015 financials.
 - a. Combined Financials
 - b. Variance Report
 - c. Cash Status Report

REPORTS & UPDATES

15. Update from Board Committees:
 - a. Fire/EMS Consolidation Committee (FECC)
 - b. Annex Building Lease Committee
16. General Manager Monthly Report for March 2015
 - a. Water System Operation
 - b. Wastewater System Operation
 - c. Website Analytics
 - d. Finance Update
 - Utility Billing Reports
 - PID Connections
 - Permits Collected
 - Fund Balance Report
 - e. Status of agreement with THB Construction for security to cover potential future fine due to damages to system in January at Water's Edge at Hogan's Glen
 - f. Update - Groundbreaking ceremony

17. Fire Department Report for March 2015

- a. March Operations Report
- b. Interlocal Agreement with Town for fire service to properties located within the Town of Trophy Club but outside the District and Public Improvement District
- c. Standard Operating Guideline and Procedure for Daily Routine Checks of PPE

CLOSED SESSION

The Board will conduct a Closed Session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

18. Pursuant to section 551.071, the District will consult with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:

- a. Trespass upon land allegation by Maguire Partners — Solana Land, L.P.
- b. Agreement regarding Relocation of Utility Infrastructure Improvements (Solana) with Maguire Partners – Solana Land, L.P.
- c. Temporary Restraining Order, Temporary Injunction, and Permanent Injunction proceedings pending in the 48th District Court of Tarrant County, Texas.
- d. Pending litigation in Cause No. 14-03540-158 in the District Court of Denton County relating to access to the 3.996 acres of land purchased by the District from BDMR Development, LLC, in January of 2013.
- e. Terms of potential lease with the Town of Trophy Club for use of District annex building located at 100 Municipal Drive.
- f. Conveyance of water and wastewater infrastructure as requirement of service.
- g. Pending claim with the Texas Workforce Commission filed by Trevor Dendish.
- h. Pending claim with Texas Municipal League Intergovernmental Risk Pool for alleged sewer backup at 316 Inverness Drive in Trophy Club.

RECONVENE INTO REGULAR SESSION

- 19. Consider and take appropriate action regarding Closed Session items.
- 20. Items for future agendas:
- 21. Announce Regular May meeting date: May 19, 2015 at 6:00 p.m.

ADJOURN

*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO A CLOSED SESSION AT ANY TIME DURING THE MEETING FOR THE PURPOSE OF SEEKING THE ADVICE OF ITS ATTORNEY ABOUT ANY ITEM ON THE AGENDA, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

CERTIFICATION

THE STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

THIS CERTIFIES THAT ON APRIL 17, 2015 BY 4 P.M. A COPY OF THE ABOVE NOTICE OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS REGULAR MEETING TO BE HELD ON TUESDAY, APRIL 21, 2015 AT 6:00 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, ADMINISTRATION BUILDING LOCATED AT 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC WITHIN THE BOUNDARIES OF THE DISTRICT. A COPY OF THIS NOTICE WAS ALSO PROVIDED TO THE COUNTY CLERKS OF DENTON AND TARRANT COUNTIES TO BE POSTED ON THEIR WEBSITES OR AT A PLACE CONVENIENT TO THE PUBLIC PURSUANT TO SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

LAURIE SLAGHT, DISTRICT SECRETARY