



BOARD OF DIRECTORS Regular Meeting Agenda

TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262

July 21, 2015

6:00 P.M.

Svore Municipal Boardroom

PUBLIC HEARING AND REGULAR MEETING

CALL TO ORDER AND ANNOUNCE A QUORUM

PUBLIC HEARING

Public Hearing is called regarding proposed water and sewer rates.

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and take appropriate action to approve the Consent Agenda.
 - a. June 2015 Check Register
 - b. June 5, 2015 Special Meeting Minutes
 - c. June 16, 2015 Regular Meeting Minutes
 - d. Resolution No. 2015-0721A authorizing wire transfers through Prosperity Bank
 - e. Quarterly Investment Report – 3rd Quarter FY 2015

REGULAR SESSION

2. Consider and take appropriate action to adopt District Rate Order No. 2015-0721A amending water and sewer rates and setting effective date of September 1, 2015.
3. Consider and take appropriate action regarding 2014 Consumer Confidence Report.
4. Consider and take appropriate action regarding findings and recommendations of the District and Town Fire/EMS Consolidation Committee and provide direction to staff regarding the Interlocal Agreement for Fire Department Personnel Services with the Town of Trophy Club dated January 7, 2013.
5. Consider and take appropriate action regarding compensation request from customer at 552 Indian Creek Drive, Account No. 003-0111417-200, for alleged damages caused by the District.

6. Consider and take appropriate action to approve Obligation Letter from the developer of Isle of Turnberry in lieu of Nonstandard Service Agreement.
7. Consider and take appropriate action to adopt Order No. 2015-0721B amending District Code of Ethics policy.
8. Consider and take appropriate action regarding District Investment Policy including:
 - a. Appoint District Investment Officer(s). (J. Thomas)
 - b. Adopt Order No. 2015-0721C approving Amended and Restated Investment Policy.
9. Consider and take appropriate action to adopt Order No. 2015-0721D approving Cash Reserve Policy. (Hase)
10. Consider and take appropriate action to approve an Automatic Aid Agreement for Fire Services with Roanoke Fire Department. (D. Thomas)
11. Consider and take appropriate action to approve an Interjurisdictional Mutual Aid Agreement for Fire Services with Denton County. (D. Thomas)
12. Consider and take appropriate action regarding mowing services for FY 2016 including:
 - a. Provide staff direction regarding mowing services included in 2013 Interlocal Agreement for Contractual Services with the Town of Trophy Club
 - b. Approve bid and award contract for mowing services at District properties starting October 1, 2015 and allow the General Manager to execute the contract.
13. Consider and take appropriate action regarding permitting requirements for Wastewater Treatment Plant Project through the Town of Trophy Club and request for waiver from subdivision regulations. (J. Thomas)
14. Consider and take appropriate action regarding emergency expenditure for replacement of water plant generator.
15. Consider and take appropriate action regarding the June 2015 financials.
 - a. Combined Financials
 - b. Variance Report

REPORTS & UPDATES

16. General Manager Monthly Report for June 2015
 - a. Water System Operation
 - b. Wastewater System Operation
 - c. Website Analytics
 - d. Finance Update
 - Utility Billing Reports
 - PID Connections
 - Permits Collected
 - Cash Status Report
 - Fund Balance Report
 - e. Project Status Updates
 - Wastewater treatment plant upgrade project
 - Sewer line relocation project at Sabre Building
 - Sewer line relocation project at Lift Station No. 2

- Water line relocation project in Solana
- Pebble Beach, Timberline, and Pin Oak Court water line upgrade project
- Water System Study

17. Fire Department Report for June 2015

- Operations Report
- Volunteer Recruitment Report

CLOSED SESSION

The Board will conduct a Closed Session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

18. Section 551.071 Consultation with Attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Open Meetings Act and/or matters of pending or contemplated litigation:

- Wastewater Treatment Plant Requirements under Texas Administrative Code, Chapter 217 and Chapter 309.
- New service commitment obligations for water and wastewater service. (Moss)
- Interlocal Agreement for Contractual Personnel Services with the Town of Trophy Club dated January 7, 2013. (Carr)
- Interlocal Agreement for Fire Department Personnel Services with the Town of Trophy Club dated January 7, 2013 and potential terms for future agreement. (Carr and J. Thomas)
- Interlocal Cooperation Agreement for Fire Protection Services with the Town of Trophy Club dated December 15, 2008. (Carr)

19. Deliberations pursuant to Section 551.074(a)(1) of the Texas Open Meetings Act regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Jennifer McKnight, General Manager (Carr)

RECONVENE INTO REGULAR SESSION

20. Consider and take appropriate action regarding Closed Session items.

21. Items for future agendas:

22. Announce upcoming meeting dates: Regular meeting - August 18, 2015 at 6:00 p.m.
Budget Workshop – August 19, 2015 from 8:30 a.m. to 11:00 a.m.

ADJOURN

*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO A CLOSED SESSION AT ANY TIME DURING THE MEETING FOR THE PURPOSE OF SEEKING THE ADVICE OF ITS ATTORNEY ABOUT ANY ITEM ON THE AGENDA, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

CERTIFICATION

THE STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

THIS CERTIFIES THAT BY JULY 17, 2015 BY 4 P.M. A COPY OF THE ABOVE NOTICE OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS REGULAR MEETING TO BE HELD ON TUESDAY, JULY 21, 2015 AT 6:00 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1,

ADMINISTRATION BUILDING LOCATED AT 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC WITHIN THE BOUNDARIES OF THE DISTRICT. A COPY OF THIS NOTICE WAS ALSO PROVIDED TO THE COUNTY CLERKS OF DENTON AND TARRANT COUNTIES TO BE POSTED ON THEIR WEBSITES OR AT A PLACE CONVENIENT TO THE PUBLIC PURSUANT TO SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

LAURIE SLAGHT, DISTRICT SECRETARY