



**BOARD OF DIRECTORS
Regular Meeting Agenda**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

August 18, 2015

4:30 P.M.

Svore Municipal Boardroom

REGULAR MEETING

CALL TO ORDER AND ANNOUNCE A QUORUM

CLOSED SESSION

The Board will conduct a Closed Session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

1. Section 551.071 Consultation with Attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Open Meetings Act and/or matters of pending or contemplated litigation:
 - a. Potential terms of an agreement with the Town of Trophy Club to allow for issuance of building permits for improvements at wastewater treatment plant site.
 - b. Potential legal action regarding Town of Trophy Club decision regarding wastewater treatment plant facilities upgrade and site.
 - c. New service commitment obligations for water and wastewater service.
2. Deliberations pursuant to Section 551.074(a)(1) of the Texas Open Meetings Act regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Jennifer McKnight, General Manager

RECONVENE INTO REGULAR SESSION (start time for Regular Session is 6:00 p.m.)

3. Consider and take appropriate action regarding Closed Session items.

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

4. Consider and take appropriate action to approve the Consent Agenda.
 - a. July 2015 Check Register
 - b. July 21, 2015 Regular Meeting Minutes
 - c. Resolution No. 2015-0818 designating account rights for bank accounts at Prosperity Bank
 - d. Declare surplus property and authorize disposal by General Manager
 - e. Agreement for delinquent tax collection with Purdue, Brandon, Fielder, Collins, & Mott, L.L.P.
5. Consider and take appropriate action to approve a Dual Obligee Rider and General Purpose Rider identifying the Town of Trophy Club as a Dual Obligee on the Maintenance Bond for the construction of public improvements for Canterbury Hills Phase III and Waters Edge at Hogan's Glenn Phase III Subdivisions.
6. Consider and take appropriate action to approve an Automatic Aid Agreement for Fire Services with Roanoke Fire Department. (D. Thomas)
7. Consider and take appropriate action to approve bid and award contract for annual generator maintenance services and to authorize the General Manager to execute the necessary documents.
8. Consider and take appropriate action to ratify approval of change order no. 1 to the Pebble Beach, Timberline, and Pin Oak Court Water Improvements Project contract for an increased amount of \$5400 for bore of water line under mature tree.
9. Consider and take appropriate action regarding the July 2015 financials.
 - a. Combined Financials
 - b. Variance Report

REPORTS & UPDATES

10. General Manager Monthly Report for July 2015
 - a. Water System Operation
 - b. Wastewater System Operation
 - c. Website Analytics
 - d. Finance Update
 - Utility Billing Reports
 - PID Connections
 - Permits Collected
 - e. Project Status Updates
 - Wastewater treatment plant upgrade project
 - Water line relocation project in Solana
 - Pebble Beach, Timberline, and Pin Oak Court water line upgrade project
 - Water System Study
 - f. Fire Assessment Study
11. Fire Department Report for July 2015
 - a. Operations Report
 - b. Volunteer Recruitment Report
12. Items for future agendas:
13. Announce upcoming meeting dates: Regular meeting dates – September & October 2015
Special Meeting for Bid Award for Solana Waterline Relocation

ADJOURN

*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO A CLOSED SESSION AT ANY TIME DURING THE MEETING FOR THE PURPOSE OF SEEKING THE ADVICE OF ITS ATTORNEY ABOUT ANY ITEM ON THE AGENDA, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

CERTIFICATION

THE STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

THIS CERTIFIES THAT BY 4:30 P.M. ON AUGUST 14, 2015 A COPY OF THE ABOVE NOTICE OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS REGULAR MEETING TO BE HELD ON TUESDAY, AUGUST 18, 2015 AT 4:30 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, ADMINISTRATION BUILDING LOCATED AT 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC WITHIN THE BOUNDARIES OF THE DISTRICT. A COPY OF THIS NOTICE WAS ALSO PROVIDED TO THE COUNTY CLERKS OF DENTON AND TARRANT COUNTIES TO BE POSTED ON THEIR WEBSITES OR AT A PLACE CONVENIENT TO THE PUBLIC PURSUANT TO SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE.

LAURIE SLAGHT, DISTRICT SECRETARY