

**SPECIAL MEETING BUDGET WORKSHOP
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
August 19, 2015 at 8:30 A.M.
100 Municipal Drive, Trophy Club, Texas 76262**

The Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a Special Session on August 19, 2015 at 8:30 A.M., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District, and was open to the public.

STATE OF TEXAS §
COUNTY OF DENTON AND TARRANT §

DISTRICT BOARD MEMBERS PRESENT

Jim Moss President
Neil Twomey Vice President
Kevin Carr Secretary/Treasurer
Jim Thomas Director
Jim Hase Director

STAFF PRESENT:

Jennifer McKnight General Manager
Laurie Slaght District Secretary
Terri Sisk Administration Manager
Karl Schlielig Wastewater Superintendent
Mike McMahon Water Superintendent

President Moss called the meeting to order and announced a quorum present at 8:30 a.m. on August 19, 2015.

SPECIAL SESSION

President Moss proposed moving Item No. 3 for discussion. With no objections, the item is moved.

President Moss called for a break at 9:50 a.m.

The Board reconvened into Regular Session at 10:00

1. Consider and take appropriate action regarding insurance proposals from Texas Municipal League and Texas Water Conservation Commission.

General Manager McKnight presented the Board with the Insurance proposal from Texas Water Conservation Commission. Texas Water Conservation Commission stated they will need an agreement between the Town and the District for indemnification of the District because Town employees (Fire Department Personnel) are driving District owned equipment. Director Twomey would like to have the General Manager first find out if the Town would sign an indemnification clause. McKnight will speak to the Town Manager. Director Carr would like to find out if TWCC would consider dropping the error and omissions clause.

No action taken, direction only.

2. Consider and take appropriate action regarding water system water loss and improvements related thereto for inclusion in Fiscal Year 2016 budget.

General Manager McKnight presented the board with the water loss report.

Discussion only; no action taken

The Board recessed at 11:20 a.m. on August 19, 2015 and will reconvene on Thursday, August 20, 2015 at 1:00 p.m.

President Moss announced a quorum was present and the Board reconvened at 1:02 p.m. on Thursday, August 20, 2015.

3. Consider and take appropriate action regarding draft Fiscal Year 2016 budget.

Direction was given to staff to make the following changes to the budget:

Water

- Meter Expense: new account for meter change out program; include cost for 120 older meters to be changed out; prepare priority list for presentation to the board.
- Calculate an estimated cost for well water.

Wastewater

- Vac Truck: See if extended warranty is available and cost

Administration

- Delete part-time front desk position
- Correct longevity for Slaght
- Insurance: see what TWCA needs for indemnity.

Fire

- Revenues – Misc. Income: add \$40,000 for sale of ladder truck
- Maintenance and Repairs: Review amount budgeted as only \$6500 spent to date; what is 3 year average spent form this account?
- Emergency Management: Why \$220 spent if should be \$1000?
- Advertising: Reduce to \$500 since no advertisements for volunteers in 2015.
- Programs and Special Projects: Provide breakdown of budgeted amount (\$7500).
- Fuel and Lube: Remove costs for chief vehicle (\$1100).
- Protective Clothing: Change “Advama” to “Advanced” in comments.
- Short Term Debt – Principal: Remove comment.
- GASB34: reduce by \$40,000.

Schedule Tax Assess

- Get 2015 certified values for out of district and out of PID properties and include in assessments calculations.

Schedule FD-A – Fire Department Dues, Training, and Travel

- Provide a report that describes the benefit to membership in each chief’s organization and is there overlapping benefits?
- Provide comparison of staff training levels to Roanoke and Westlake; include specific classes received and dollars spent (break this down to per employee/per year amount spent/per department).
- Add classes for Captains for Administrative training opportunities

Schedule GF-A – Capital Outlays

- Obtain street projects for FY 2016 and estimate costs
- Add “LS #3 and LS#5” to description of “Lift Station Pumps”

Schedule GF-D – Projected Water Revenue

- Recheck PID meter fees as may be too high and recheck MUD meter fees as may be too low.

Schedule GF-I - Benefits

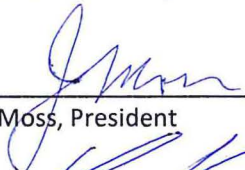
- Calculate Percent Benefits for MUD employees and Fire employees.

4. Consider and take appropriate action to set date for a public hearing to adopt Trophy Club Municipal Utility District No. 1 tax rate for Fiscal Year 2016.

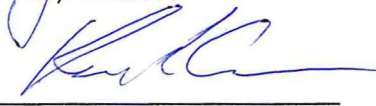
Motion made by Director Twomey seconded by Director Carr to hold the Public Hearing on September 25, 2015 at 6 p.m. to adopt Trophy Club Municipal Utility District No. 1 tax rate for Fiscal Year 2016.

Motion carried unanimously

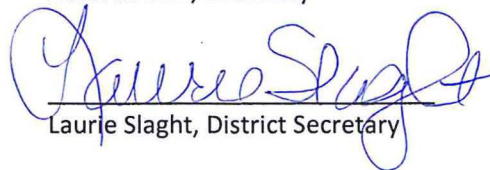
President Moss adjourned the Meeting at 2:25 p.m. on August 20, 2015.



 Jim Moss, President



 Kevin R. Carr, Secretary



 Laurie Slaght, District Secretary

