



**BOARD OF DIRECTORS
Regular Meeting Agenda**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262**

October 14, 2015

6:00 P.M.

Svore Municipal Boardroom

REGULAR MEETING

CALL TO ORDER AND ANNOUNCE A QUORUM

CITIZEN PRESENTATIONS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and take appropriate action to approve the Consent Agenda.
 - a. August 19, 2015 Special Meeting Minutes
 - b. September 2, 2015 Special Meeting Minutes
 - c. September 15, 2015 Regular Meeting Minutes
 - d. September 25, 2015 Special Meeting Minutes
 - e. September 30, 2015 Special Meeting Minutes
 - f. September check register

REGULAR SESSION

2. Consider and take appropriate action regarding proposals from the Wallace Group:
 - a. Proposal for architectural design services for remodeling of restrooms in the administration building.
 - b. Proposal for engineering services related to renewal of District's Texas Pollutant Discharge Elimination System (TPDES) permit.
3. Consider and take appropriate action regarding resident petition to appeal water and sewer rates that was submitted to the Texas Public Utility Commission (PUC) and received by District on October 8, 2015; discuss process for appeal.
4. Consider and take appropriate action to adopt Rate Order No. 2015-1014, amending various sections of Trophy Club Municipal Utility District No. 1 Order Establishing Policies, Procedures, and Rates for Water and Sewer Service; Providing Fees for Connection, Reconnection, Inspection, Accuracy Readings, and Returned Checks; Requiring Deposits for Service; Providing a Penalty for Delinquent Payments; and Containing Other Provisions Relating to the Subject.

5. Consider and take appropriate action regarding contractual personnel services included in the Interlocal Agreement for Contractual Personnel Services between the District and the Town of Trophy Club dated January 7, 2013. (K. Carr)
6. Consider and take appropriate action to declare the 1995-3-D/HME ladder truck (Quint 681) and associated equipment surplus property and authorize disposal by the General Manager.
7. Consider and take appropriate action regarding Letter of Agreement with the Town of Trophy Club regarding future encroachment agreement for right-of-way located on the wastewater treatment plant property.
8. Consider and take appropriate action to provide staff direction regarding Solana customer annual cost summary and customer meetings. (J. Thomas)
9. Consider and take appropriate action to appoint Board of Directors' Audit Committee for FY 2015 Annual Financial Audit.
10. Consider and take appropriate action regarding District Fund Balance Policy adopted in accordance with Government Accounting Standards Board Statement No. 54:
 - a. Approve Resolution No. 2015-1014A adopting amended Fund Balance Policy and providing an effective date.
 - b. Approve Resolution No. 2015-1014B designating committed fund balance.
11. Consider and take appropriate action regarding the September 2015 financials.
 - a. Combined Financials
 - b. Variance Report
12. Consider and take appropriate action regarding Water Fest on April 2, 2016.
13. Consider and take appropriate action to provide staff direction regarding a capacity allocation agreement for the Town elevated storage tank located on Bobcat Boulevard.
14. Consider and take appropriate action regarding presentation by General Manager related to customer service policy and procedures, actions taken during September 2015 high usage complaints, and metering options available for service connections.

REPORTS & UPDATES

15. General Manager Monthly Report for September 2015
 - a. Water System Operation
 - b. Wastewater System Operation
 - d. Website Analytics
 - e. Finance Update
 - Utility Billing Reports
 - PID Connections
 - Permits Collected
 - f. Project Status Updates
 - Water line relocation project in Solana
 - Pebble Beach, Timberline, and Pin Oak Court water line upgrade project
 - Wastewater Treatment Plant Upgrade Project
 - Fire Department Operational Assessment Study

