



BOARD OF DIRECTORS
Regular Meeting Agenda Packet

TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
100 MUNICIPAL DRIVE
TROPHY CLUB, TEXAS 76262

March 23, 2016

5 :00 P.M.

Svore Municipal Boardroom

REGULAR MEETING

CALL TO ORDER AND ANNOUNCE A QUORUM

CLOSED SESSION

1. Pursuant to section 551.071, the District will consult with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:
 - a. Legal advice regarding appeal of retail water and sewer rates pending with the Public Utility Commission of Texas.
 - b. Legal advice regarding Interlocal Cooperation Agreement for Administration of Fire Protection Services received from the Town of Trophy Club.
 - c. Legal advice regarding administration of fire protection services potential sale of assets. (J. Thomas)
 - d. Legal advice regarding settlement offer from Webber-Cadagua Partners for delay damages due to suspension of work during Town of Trophy Club permitting process.

RECONVENE INTO REGULAR SESSION (Regular Session will begin at 6:30 p.m.)

CITIZEN COMMENTS

This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer. To speak during this item you must complete the Speaker's form that includes the topic(s) of your statement. Topics of presentation should be limited to matters over which the Board has authority. Presentation materials to be provided to the Board or displayed in the meeting using District audio-visual equipment must be submitted in advance in accordance with District Order No. 2014-1204B.

REPORTS & UPDATES

2. Fire Department Report for February 2016
 - a. Operations Report
 - b. Volunteer Recruitment Report

CONSENT AGENDA

All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. Consider and take appropriate action to approve the Consent Agenda.

- a. February 2016 Check Register
- b. January 19, 2016 Regular Meeting Minutes
- c. February 5, 2016 Special Meeting Minutes
- d. February 16, 2016 Regular Meeting Minutes
- e. Treated Wastewater Effluent Rate Order No. 2016-0323
- f. Amend Northeast Fire Department Association (NEFDA) agreement

REGULAR SESSION

- 4. Consider and take appropriate action regarding Closed Session items.
- 5. Presentation and discussion with District Special Legal Counsel, John Carlton, regarding process and status of the appeal of retail water and sewer rates pending with the Public Utility Commission of Texas (PUCT).
- 6. Consider and take appropriate action to approve proposal from CP&Y/The Wallace Group for updating District water and sewer maps.
- 7. Consider and take appropriate action regarding Water System Capital Improvement Plan (CIP) including estimated timeline and future funding options. (Twomey)
- 8. Consider and take appropriate action regarding mid-year budget amendment to be considered in April 2016 including:
 - a. Security system upgrades. (J. Thomas)
 - b. Parking bollards. (J. Thomas)
 - c. Repair of driveway at 100 Municipal Drive.
 - d. Other items for inclusion/exclusion.
- 9. Consider and take appropriate action regarding a contract extension with AT&T for tower use at 2114 TW King Road.
- 10. Consider and take appropriate action regarding the February 2016 combined financials and variance report.
 - a. Combined financials
 - b. Variance report

REPORTS & UPDATES

- 11. Fire Committee monthly report. (Twomey)
- 12. Annual cost summary letters and meetings with District customers in Solana. (J.Thomas)
- 13. General Manager Monthly Report for February 2016
 - a. Water System Operation
 - b. Meter and Meter Head Change Out Program
 - c. Wastewater System Operation
 - d. Website Analytics
 - e. Finance Update
 - Utility Billing Reports
 - Permits Collected
 - f. Project Status Updates
 - Pebble Beach, Timberline, and Pin Oak Court Water Line Upgrade Project

- Campus Circle Water Line Relocation Project
 - Wastewater Treatment Plant Upgrade Project
 - Repair of Aerial Sewer Line near Wastewater Treatment Plant
 - Ammonia Feed System
 - Request for Proposals for Electronic Data Management System (EDMS)
- g. Update on Water Fest to be held on April 2, 2016
- h. Election Update
- i. Security System Upgrades

14. Items for future agendas:

15. Announce next regular meeting date: Tuesday, April 19, 2016 at 6:00 p.m.

ADJOURN

*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO CLOSED SESSION AT ANY TIME DURING THE MEETING FOR THE PURPOSE OF SEEKING THE ADVICE OF ITS ATTORNEY ABOUT ANY ITEM ON THE AGENDA, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

CERTIFICATION

THE STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

THIS CERTIFIES THAT BY 5 P.M. ON MARCH 18, 2016 A COPY OF THE ABOVE NOTICE OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS REGULAR MEETING TO BE HELD ON WEDNESDAY, MARCH 23, 2016 AT 5:00 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, ADMINISTRATION BUILDING LOCATED AT 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT PUBLIC WITHIN THE BOUNDARIES OF THE DISTRICT AND NOTIFICATION WAS POSTED TO THE DISTRICT WEBSITE, IN ACCORDANCE WITH SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE TEXAS GOVERNMENT CODE, AS AMENDED.

LAURIE SLAGHT, DISTRICT SECRETARY

POSTED ON THE FRONT WINDOW OF
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
ADMINISTRATION BUILDING

DATE: _____ TIME: _____