



**BOARD OF DIRECTORS  
REGULAR MEETING**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
100 MUNICIPAL DRIVE  
TROPHY CLUB, TEXAS 76262**

December 20, 2016

6:00 P.M.

Svore Municipal Boardroom

**REGULAR MEETING AGENDA**

**CALL TO ORDER AND ANNOUNCE A QUORUM**

**CITIZEN COMMENTS**

*This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer.*

**CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Consider and take appropriate action to approve the Consent Agenda.
  - a. November 2016 Check Register
  - b. October 18, 2016 Regular Meeting Minutes
  - c. November 7, 2016 Special Meeting Minutes
  - d. Quarterly Investment Report – 4<sup>th</sup> Quarter October 2016

**REGULAR SESSION**

2. Consider and take appropriate action regarding request of waivers from the Town of Trophy Club:
  - a. Commercial Security Deposit for 2" and 3 " meters for an amount of \$2,520.00
  - b. Fire Prevention System 8" meter deposit in the amount of \$5,361.62
3. Consider and take appropriate action concerning an inflow and infiltration study of the sewer system.
4. Consider and take appropriate action regarding Change Order No. 6 for Revised Crane Foundations for MBR's 1 & 2 for an amount of \$28,672.01 for the Wastewater Treatment Plant Project.
5. Consider and take appropriate action regarding Liquid Ammonium Sulfate Disinfection Improvement project time delays. (Staff)
6. Receive update regarding meeting with CP & Y, Director Rose and staff held on November 30, 2016 for review and clarification of the Hydraulic Model and Distribution Capacity Study needed for Capital Projects. (Rose)
7. Consider and take appropriate action regarding the installation of 16" diameter main to operate parallel to the existing 14" main from the ground storage tank to elevated tank located on T.W. King Road for an estimated cost of \$2.18 million and determine the appropriate funding mechanism. (Thomas)

8. Consider and take appropriate action regarding the construction of an additional 3 million gallon ground storage tank for a cost of \$3,000,000 and determine the appropriate funding mechanism. (Thomas)
9. Consider and take appropriate action regarding adding a 24" diameter waterline from Westlake Pump Station to the District to run parallel to the existing 21" diameter main for a cost of \$12,510,000 and determine the appropriate funding mechanism. (Thomas)
10. Consider and take appropriate action to approve Resolution No. 2016-1220A expressing official intent to reimburse with proceeds of obligations issued to finance improvements to the District's Waterworks System deemed necessary to provide water service to customers of the District. (Carr)
11. Consider and take appropriate action regarding repair and/or possible replacement of Water Plant motor and (VFD) Variable Frequency Drive for pump #1. (Staff)
12. Consider and take appropriate action to designate Paul Liston as Trophy Club Municipal Utility District No. 1 General Legal Counsel.
13. Consider and take appropriate action to adopt Amended and Restated Code of Ethics Order 2016-1220A
14. Consider and take appropriate action to amend Order 2016-0419 Agenda Policy. (Rose)
15. Consider and take appropriate action regarding replacement of laptops for Board of Directors. (Staff)
16. Consider and take appropriate action regarding the District Drought Contingency Policy.(Wilson/Rose)
17. Consider and take appropriate action regarding offer to purchase oil and gas royalty from Fort Worth Mineral Company for \$540.93.
18. Consider and take appropriate action regarding District Fund Balance Policy adopted in accordance with Government Accounting Standards Board Statement No. 54:
  - a. Approve Resolution No. 2016-1220B adopting amended Fund Balance Policy and providing an effective date.
19. Consider and take appropriate action regarding GASB 54 designations for Fiscal Year 2017.
20. Consider and take appropriate action to approve Order No. 2016-1220C Adopting Amended and Restated Investment Policy.
21. Consider and take appropriate action to appoint Board of Directors' Audit Committee for FY 2016 Annual Financial Audit.
22. Consider and take appropriate action regarding the October 2016 combined financials and variance report.
  - a. Combined financials
  - b. Variance report
23. Consider and take appropriate action regarding the November 2016 combined financials and variance report.
  - a. Combined financials
  - b. Variance report

**REPORTS & UPDATES**

- 24. Receive Employee Search Committee update regarding the position of General Manager. (Carr & Wilson)
- 25. Receive Public Meeting update (Wilson)
- 26. Receive update TCEQ Public Hearing regarding Wastewater Permit renewal.
- 27. Manager Monthly Reports and Updates
  - a. Water System Operation
    - Solana Meter Change Out Update
    - Meter Head Change Out Program
    - Status of Easement for UMC water line
  - b. Wastewater System Operation
  - c. Website Analytics
  - d. Finance Update
    - Utility Billing Reports
    - Permits Collected
  - e. Project Status Updates
    - LAS System Project
    - 14" Inline Valve – Capital Project
    - Wastewater Treatment Plant Upgrade Project
- 28. Items for future agendas:
- 29. Announce meeting dates: Regular Meeting on January 17, 2017 at 6:30 p.m.

**ADJOURN**

***\*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO CLOSED SESSION AT ANY TIME DURING THE MEETING FOR THE PURPOSE OF SEEKING THE ADVICE OF ITS ATTORNEY ABOUT ANY ITEM ON THE AGENDA, PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.***

**CERTIFICATION**

THE STATE OF TEXAS                                    §  
COUNTIES OF DENTON AND TARRANT            §

THIS NOTICE CERTIFIES THAT BY 6:00 P.M. ON FRIDAY, DECEMBER 16, 2016 A COPY OF THE ABOVE AGENDA OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS REGULAR MEETING TO BE HELD ON TUESDAY, DECEMBER 20, 2016 AT 6:00 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, ADMINISTRATION BUILDING LOCATED AT 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC AND WITHIN THE BOUNDARIES OF THE DISTRICT AND NOTIFICATION WAS POSTED TO THE DISTRICT WEBSITE, IN ACCORDANCE WITH SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE TEXAS GOVERNMENT CODE, AS AMENDED.

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LAURIE SLAGHT, DISTRICT SECRETARY

POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1 ADMINISTRATION BUILDING	
DATE: _____	TIME: _____