



**BOARD OF DIRECTORS  
REGULAR MEETING**

**TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
100 MUNICIPAL DRIVE  
TROPHY CLUB, TEXAS 76262**

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January 16, 2018

6:30 P.M.

Svore Municipal Boardroom

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**REGULAR MEETING**

**CALL TO ORDER AND ANNOUNCE A QUORUM**

**CITIZEN COMMENTS**

*This is an opportunity for citizens to address the Board on any matter whether or not it is posted on the agenda. The Board is not permitted to take action on or discuss any presentations made to the Board at this time concerning an item not listed on the agenda. The Board will hear presentations on specific agenda items prior to the Board addressing those items. You may speak up to three (3) minutes or the time limit determined by the President or presiding officer.*

**CONSENT AGENDA**

*All matters listed as Consent Agenda are considered to be routine by the Board of Directors and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Consider and take appropriate action to approve the Consent Agenda.
  - a. December 2017 Check Register
  - b. December 19, 2017 Regular Meeting Minutes
  - c. Quarterly Investment Report – 1<sup>st</sup> Quarter FY 2018
  - d. Tax Collections Report – 1<sup>st</sup> Quarter FY 2018

**REGULAR SESSION**

2. Receive update from the Audit Committee.
3. Consider and take appropriate action to accept the Fiscal Year 2017 Annual Financial Audit performed by LaFollet & Company, PLLC.
4. Consider and take appropriate action regarding Water Line Interconnect Alignment Study conducted by Half and Associates.
5. Consider and take appropriate action regarding future funding by District of Town of Trophy Club Fire Department personnel expenses. (Thomas/Hase)
6. Consider and take appropriate action to approve matters related to May 5, 2018 General Election:
  - a. Order No. 2018-0116A calling the May 5, 2018 General Election
  - b. Notice of Appointment of Agent
  - c. Authorize General Manager to sign and execute all necessary documents relating to election
  - d. Other necessary actions as may be required for the May 5, 2018 General Election

7. Consider and take appropriate action regarding the financing and acquisition of a Vactor Truck for wastewater cleaning, vacuum extraction and other operations (Staff):
  - a. Adopt Resolution No. 2018-0116A, entitled "A Resolution regarding a lease purchase agreement for the purpose of financing a sewer truck";
  - b. Approve Lease Purchase Agreement and execution of same by General Manager; and
  - c. Authorize such other action as may be necessary and convenient, including execution of all required documentation, for the District to acquire the Vactor Truck pursuant to the lease purchase agreement.
8. Consider and take appropriate action regarding the December 2017 Combined Financials and Variance Report.
  - a. Combined Financials
  - b. Combined Variance

#### **REPORTS & UPDATES**

9. General Manager Monthly Reports and Update:
  - a. Regulatory Update
  - b. Classification and Compensation study
  - c. Capital Improvement Projects
    - Wastewater Treatment Plant Upgrade Project
    - High Service Pump
    - Joint Projects with Town
  - d. Water System Operation
  - e. Wastewater System Operation
  - f. Website Analytics
  - g. Finance Update
    - Utility Billing Report
    - Permits Collected
    - Cash Report

#### **EXECUTIVE SESSION**

10. Pursuant to Section 551.071 of the Texas Open Meetings Act, the Board may consult with its attorney in Executive Session on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers:
  - a. Contractor breach, performance and payment issues related to District's contract with Webber-Cadagua Partners for construction of the Wastewater Treatment Plant Improvements; and
  - b. Provision of District Fire, Water and Wastewater Services and Funding Obligations relating thereto, for lands located both within the District and within the Town of Westlake (Carr)

#### **REGULAR SESSION**

11. Consider and take appropriate action on matters deliberated in Executive Session:
12. Items for future agendas:
13. Set future Meeting dates - Regular Board Meeting on February 20, 2018 at 6:30 p.m.

**\*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING PURSUANT TO THE APPLICABLE SECTION OF SUBCHAPTER D, CHAPTER 551, TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WITH RESPECT TO ANY ITEM ON THE AGENDA. NO FINAL ACTION, DECISION OR VOTE WILL BE TAKEN ON ANY SUBJECT OR MATTER IN CLOSED SESSION. THIS NOTICE MODIFIES THE DISTRICT'S PRIOR PRACTICE OF SPECIFICALLY IDENTIFYING ALL AGENDA ITEMS TO BE DISCUSSED IN CLOSED SESSION.**

**ADJOURN**

THE STATE OF TEXAS §  
COUNTIES OF DENTON AND TARRANT §

THIS NOTICE CERTIFIES THAT ON FRIDAY, JANUARY 12, 2018, BY 6:30 P.M., THE MEETING AGENDA OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1, BOARD OF DIRECTORS REGULAR MEETING TO BE HELD ON TUESDAY, JANUARY 16, 2018 AT 6:30 P.M., WAS POSTED ON THE FRONT WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1 ADMINISTRATION BUILDING, 100 MUNICIPAL DRIVE, TROPHY CLUB, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC AND WITHIN THE BOUNDARIES OF THE DISTRICT AND NOTIFICATION WAS POSTED TO THE DISTRICT WEBSITE, IN ACCORDANCE WITH SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE TEXAS GOVERNMENT CODE, AS AMENDED.

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LAURIE SLAGHT, DISTRICT SECRETARY

THIS OFFICIAL AGENDA WAS POSTED ON THE WINDOW OF TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1 ADMINISTRATION BUILDING ON:  
DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_ BY: \_\_\_\_\_